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# Introduction

This document brings together all the components of LuxDev's new identity.

LuxDev's graphic charter aims to ensure the graphic consistency of all the Agency's communication tools and products in order to guarantee a clear and uniform visual identity.

As compliance with LuxDev's graphic standards is a guarantee of professionalism and authenticity, these standards must be scrupulously observed for all internal and external publications, both paper and digital.

In the event of collaboration with an external communications or production agency, it is imperative that this charter is shared with them before they begin to execute their mandate, so that they can follow it to the letter.

For any clarification or assistance, please do not hesitate to contact the Communications department, which is at your disposal and will provide you with support at the following address: communications@luxdev.lu.

The new charter has no retroactive effect and does not require any changes to documents published before its entry into force. Only documents published after 3 June 2024 must comply with the new graphic charter.

# Symbolism of the logo



### The dots

Our mission is to play an active part in implementing the Luxembourg Government's Development Cooperation policy.



The blue dots represent our partners on the four continents of Africa, Asia, Latin America and Europe.

The red dot represents our Agency.

In the field, LuxDev's work consists of strengthening partner countries' ownership of their own development, i.e. developing their capacity to exercise real control over their own development policies and strategies. As a catalyst, it is essential that we support our partners in their efforts to bring about change, without taking their place, and by creating sustainable synergies with them through precise and targeted actions. This approach is symbolised by the meeting of the red dot, representing LuxDev, and the blue dot, which represents our partners in the regions where we operate.

The visual interpretations of this meeting are manifold:

- the red dot meets the blue dots and vice versa;
- the red and blue dots overlap to create something new in the centre;
- the red dot creates a dynamic to accelerate the movement and sustain the initial impetus of the blue dot.

### Positioning the symbol

The choice of positioning for the symbol of our logo is not insignificant.

Its offset from the letters LuxDev aligns the first point with the "X", which is the symbol of the Luxembourg Aid & Development logo. This shows our alignment with the policies and orientations of Luxembourg Cooperation.



The dots that extend to the right create a dynamic movement that illustrates the progress of development in our partner countries.

### The text

The text below LuxDev is a clear indication of who we are: the Luxembourg Development Cooperation Agency.

Please note that the logo is only available in English.

### The colours

Red and blue refer to Luxembourg's national colours. They create a direct visual link between Luxembourg Cooperation and LuxDev.

The navy blue of the text is a fusion of red and blue.

# Technical specifications, variants and rules for using the logo

The logo exists only in English and is available in four versions: colour, shades of grey, black and white. It is forbidden to use the colours of the logo, with the exception of the Communications department. It is forbidden to use the font of the logo. This font is strictly reserved for the logo.



Minimum width: 20 mm





Font: Suisse Intl' bold and semi-bold Colours: Luxembourg blue | 100 - 0 - 0 - 0 Luxembourg red | 0 - 100 - 100 - 0 Dark blue | 100 - 100 - 0

### The logo in colour



- preferred version;
- to be used on a white background;
- to be used on a coloured background with the agreement of the Communications Department.

### The logo in shades of grey



- to be used on a white background if it is not possible to use the colour version ;
- to be used on a coloured background with the agreement of the Communications Department.

### The logo in black or white





• to be used only if the other variants cannot be used.

ON A COLOURED BACKGROUND, YOU SHOULD CONSULT THE COMMUNICATIONS DEPARTMENT TO FIND OUT WHICH VARIANT TO USE.

# Not allowed!

### The LuxDev logo

It is forbidden to modify or alter the logo in any way whatsoever.



It is forbidden to change the colour of the LuxDev logo.



It is forbidden to resize the LuxDev logo out of proportion.



It is forbidden to change the font of the LuxDev logo.



It is forbidden to stick the logo to another element. A distance equivalent to the two merged points ()) of the minimum symbol around the logo is mandatory. It is forbidden to use the LuxDev logo in a width of less than 20 mm.



Don't hesitate to contact the Communications Department (communications@luxdev.lu) if you have any questions about the logo.

# The colours

### LOGO COLOURS

Only the Communications department is authorised to use these colours.

Luxembourg blue 100 - 0 - 0 - 0





### THE AGENCY'S CORPORATE COLOURS AND THEIR GRADIENTS

In order to facilitate the publication of documents in the field and at headquarters, LuxDev has decided to use the colours of the Luxembourg Cooperation charter.

RGB values (Red - Green - Blue) should be used if the document is to be consulted on a screen (screen/web).

CMYK values (Cyan - Magenta - Yellow - Black) are reserved for printing.

To extend the colour palette, gradients are possible. Below, five gradations of each main colour are shown as examples. All percentages are permitted. NO OTHER COLOURS are permitted in graphics or text elements.

|              | <b>TERRA COTTA</b><br>CMYK : 10-71-85-0<br>RGB (screen/web) : 194-99-56   #c26338                    | 8-58-70-1<br>#cc8156  | 6-45-54-0<br>#d79e79  | 4-32-38-0<br>#e3bb9e | 3-19-23-0<br>#eed7c4 | 0-7-8-0<br>#faf2ec  |
|--------------|--|-----------------------|-----------------------|----------------------|----------------------|---------------------|
|              | OCRE<br>CMYK : 5-37-100-0<br>RGB (screen/web) : 222-168-30   #dea81e                                 | 4-30-84-0<br>#e4b846  | 3-19-55-0<br>#eed28a  | 3-17-48-0<br>#f0d799 | 2-10-29-0<br>#f6e7c2 | 0-3-9-0<br>#fdf8ec  |
|              | WATER<br>CMYK : 60-25-0-10<br>RGB (screen/web): 118-152-199   #7698c7                                | 53-25-4-0<br>#90a9d2  | 41-20-4-0<br>#a9bbdc  | 29-14-2-0<br>#c3cee7 | 17-9-1-0<br>#dbe1f1  | 6-3-0-0<br>#f3f5fb  |
|              | <b>GRASS</b><br>CMYK : 50-20-90-0<br>RGB (screen/web) : 136-160-74   #88a04a                         | 48-16-73-2<br>#9eaf66 | 38-12-57-1<br>#b4c087 | 26-9-41-0<br>#cbd1a9 | 16-6-24-0<br>#e0e3cc | 5-2-8-0<br>#f5f6ef  |
| *When to use | BLACK*<br>CMYK : 0-0-0-100<br>RGB (screen/web) : 0-0-0   #000000<br>deep black   CMYK : 30-30-30-100 | 0-0-0-95<br>#242429   | 0-0-0-85<br>#454449   | 0-0-0-70<br>#6d6c71  | 0-0-0-50<br>#a09ea2  | 0-0-0-20<br>#dddcde |

\*When to use deep black | CMYK : 30-30-30-100

- large areas of black (large surface);
- black overprinting;
- large fonts.

### FONT EXCLUSIVELY RESERVED FOR THE LOGO

## SUISSE INTL'

# FONTS RESERVED FOR THE COMMUNICATIONS DEPARTMENT AND/OR EXTERNAL SERVICE PROVIDER

# VERLAG

| Book  | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +"*{ }%&/( )=?`°€\$£@!©[ ]# | DESIGNER   |  |
|-------|---|--|--|
| Bold  | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +"*{}%&/()=?``€\$£@!©[]#    | HOEFLER & CO<br>Contact address for<br>licences:<br>TYPOGRAPHY.COM |  |
| Black | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +"*{}%&/()=?`°€\$£@!©[]#    |  |  |

## **ITC AVANT GARDE GOTHIC**

| Pro<br>Book   | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +"*{}%&/()=?`°€\$£@!©()#    | CONCEPTEUR                                   |
|---------------|---|--|
| Pro<br>Medium | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijkImnopqrstuvwxyz<br>1234567890   +"*{ }%&/( )=?`°€\$£@!©( )# | MONOTYPE<br>Contact address for<br>licences: |
| Pro<br>Bold   | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +"*{}%&/()=?`°€\$£@!©()#    | FONTS.ADOBE.COM                              |

### FONT AVAILABLE FOR DAILY CORRESPONDENCE

For day-to-day correspondence, work documents, PowerPoint presentations, e-mails, etc., the defined font is **Aptos - corps 10**. This font is only available in the Office M365 suite. Microsoft prohibits the download of the Aptos font and its use outside the Office M365 Suite.

### **APTOS**

| Black ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +»*{}%&/()=?€\$£@!©[]# |  |  |
|--|--|--|
| Bold   | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +»*{}%&/()=?€\$£@!©[]# |  |
| Regular  | ABCDEFGHIJKLMNOPQRSTUVWXYZ   abcdefghijklmnopqrstuvwxyz<br>1234567890   +»*{}%&/()=?€\$£@!©[]# |  |

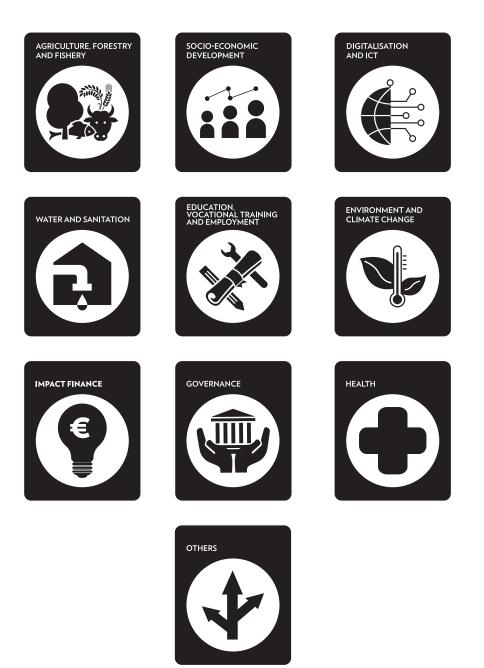
# **Pictograms**

Pictograms (pictos) are used to symbolise the sectors of Luxembourg Cooperation. The pictograms below must be used.

The pictograms can be used with or without the rectangle. The colours of the pictos must correspond to the Agency's graphic charter.

The names of the sectors must also be respected.

It is mandatory to contact the Communications Department (communications@luxdev.lu) if you need a specific pictogram not shown on this page.



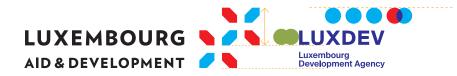
# **Co-signatures**

Due to the nature of its activities, LuxDev is regularly required to incorporate external logos into its documents. These logos have their own graphic charter which must be respected.

Co-signature applies when a communication product is developed on the basis of the Agency's visual identity, when it is co-signed in equal parts by LuxDev and other partners and when no other graphic rules apply.

# POSITIONING OF THE LOGO IN RELATION TO THOSE OF LUXEMBOURG COOPERATION AND THE MINISTRIES

The LuxDev logo must never exceed the size of the Luxembourg Cooperation logo and must respect the minimum authorised size of our logo as well as its protection zone (



As regards the association with the various ministries, the LuxDev logo is aligned at the top of the Ministry's logo symbol and at the bottom of the baseline in red.



LE GOUVERNEMENT DU GRAND-DUCHÉ DE LUXEMBOURG Ministère des Affaires étrangères et européennes, de la Défense, de la Coopération et du Commerce extérieur





LE GOUVERNEMENT DU GRAND-DUCHÉ DE LUXEMBOURG Ministère des Affaires étrangères et européennes, de la Défense, de la Coopération et du Commerce extérieur



Direction de la coopération au développement et de l'action humanitaire

### EXAMPLES OF LOGO POSITIONING IN RELATION TO OTHER PARTNERS



# **Co-branding**

### CO-BRANDING WITH LUXEMBOURG COOPERATION

In the case of co-branding of communication products based on the visual identity of the Luxembourg Cooperation, reference should be made to the graphic charter of the Luxembourg Cooperation. This applies in particular to the development of the project/programme communication kit, which includes leaflets, factsheets, rollups and presentation banners, designed to present Luxembourg Development Cooperation projects/programmes.

The graphic charter of the visual identity of Luxembourg Cooperation is available on request from the LuxDev Communications department: communications@luxdev.lu

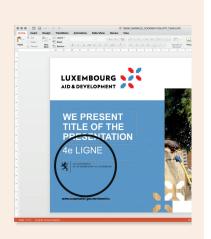
#### Extract from the Luxembourg Aid & Development charter on co-branding

#### **CO-BRANDING - IMPLEMENTATION PARTNERS**

Unlike the four-colour "Luxembourg - Aid & Development" logo, which is always placed on a white background, the implementing partner's logo must always be placed on a background bearing one of the four secondary colours. To guarantee legibility, it is strongly recommended that the monochrome black or white version is used. The size of the partner logo must always be smaller than that of

The size of the partner logo must always be smaller than that o the "Luxembourg - Aid & Development" logo.





### Co-branding of communication products based on the Agency's visual identity

When co-branding communication products based on the Agency's visual identity, care must be taken to ensure that all logos included in the document are the same size.

When integrating logos from different types of partners, as far as possible, the logos of donors should be grouped together with those of operational partners.

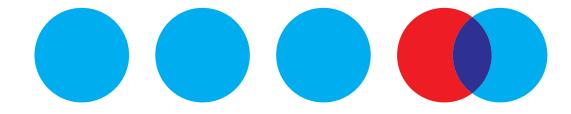
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